

Mandatory furnishing of PAN, KYC details and Nomination by holders of physical securities

SEBI vide circular dated [03.11.2021](#) and [14.12.2021](#) has mandated for all holders of physical securities in listed company to furnish the following documents / details to the RTA (Registrar & Share Transfer Agent);

1) PAN

2) Nomination (for all eligible folios)

Details of nomination may be furnished through hard copy or through electronic mode with e-signature, separately for each company, as follows;

i. Either providing,

- Nomination through [Form SH-13](#) as provided in the Rules 19 (1) of Companies (Shares capital and debenture) Rules, 2014 or
- 'Declaration to Opt-out', as per [Form ISR-3](#)

ii. In case of cancellation of nomination by the holder(s) through [Form SH-14](#), then 'Declaration to Opt-out' shall be provided by the holder(s)

iii. Securities holder(s) can change their nominee through [Form SH-14](#)

3) Contact details:

Postal address (address available with RTA) with PIN, Corresponding Folio Number, Mobile number, E-mail address

4) Bank account details (bank name and branch, bank account number, IFS code)

5) Specimen signature in form [ISR-2](#)